

Part 4: Magical Meta

Meta

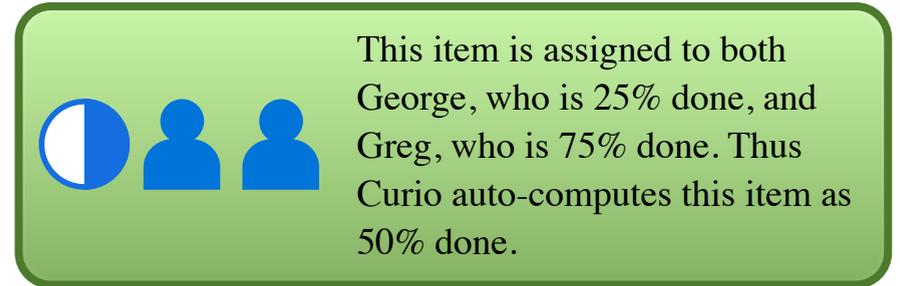
 You can associate lots of metadata with figures using the Meta inspector.

- Tags - with or without tag images
- Checkmarks with percentage complete
- Priority
- Rating
- Resources
- Start date / due date
- Duration

Keyboard Shortcuts

X	toggles checkmark state
Shift-X	toggles checkmark display
D	toggles start date display
Shift-D	toggles due date display
Option-D	increases the duration
Option-Shift-D	decreases the duration

 **Notes**
You can also associate notes with figures using the Notes popup window.



This item is assigned to both George, who is 25% done, and Greg, who is 75% done. Thus Curio auto-computes this item as 50% done.



Meta adornments can be outside the figure.



Meta adornments can be within the figure.

Try the keyboard shortcuts with this figure.